PUBLICATIONS/WEB COMMITTEE

The Publications Committee provides the community with information and updates promoting the Festival, its activities, and programs. The committee produces a quarterly newsletter and maintains the Festival website (www.imageout.org) with frequent updates and enhancements. It is also involved with the development and production of flyers, forms, invitations, surveys, brochures, post cards, print advertisements, online banner ads, and the annual Festival program in support of the Festival in general and specific needs of other committees.

Committee Workload Throughout the Year
The Publications Committee meets once a month and is actively working on tasks and projects throughout the year. Our busiest time of the year is during the months of August and September leading up to the annual Festival in October.

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Joining this Committee
The Publications Committee accepts new volunteers during the months of November through April.

General skill needs for this Committee:
- Writing/editing/proofreading
- Project management
- Print publication design (InDesign / Photoshop / Illustrator program knowledge)
- Website design
- Website programming

SPECIAL EVENTS COMMITTEE

The Special Events Committee coordinates events throughout the year, from our Pride Parade float to the Gala Closing Night. This year we also have a sub-committee that has begun planning events for 2017, our 25th anniversary year.

Committee Workload Throughout the Year
This Committee meets once a month. Additional planning meetings are occasionally required. Meetings are informal planning and brainstorming sessions. Our busiest times are during the winter months planning for key events, July participation in Pride events, and participation in the October Film Festival events, including responsibility for and hosting the Closing Night Party.

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Joining this Committee
We will consider and accept volunteers from October through May.

General skill needs for this Committee:
The skills we look for in volunteers are commitment to attend meetings and perform delegated tasks; enthusiasm for the organization, independent films, and event planning; out of the box thinking; and organizational ability to help with the planning and implementation of our events.

Specific skill needs:
We need creative thinkers who can bring fresh ideas for entertainment, catering, etc. – to help make Festival events memorable. We also need people with good brainstorming skills, for current events and possible new events that the committee may take on.